

## SURVEY INSTRUMENT

### Investing in the Future: Lessons Learned from HBCUs

The Southern Education Foundation (SEF) invites you to participate in a survey about factors that impact HBCUs in regard to data collection and use, collaborative arrangements with external organizations/other HBCUs, technological infrastructure of admissions/enrollment management and processes that influence the role of curricular decisions.

This survey takes approximately 10 minutes and it is voluntary. This means that you can stop participating at any time with no consequences. All survey results will be reported at the group level, which means that no individual responses can be linked to any participant or institution. SEF asks that you provide responses that are as thorough as possible. By completing and submitting this survey, you are consenting to your participation in the survey.

The survey will remain open until Monday, August 31st. Please feel free to contact the Principal Investigator with any questions or concerns regarding your rights as a participant: Dr. Tiffany Jones, Program Director, Higher Education Research and Policy, Phone: 404-991-6771 (9:00am – 4:00pm EST), Email: [tjones@southerneducation.org](mailto:tjones@southerneducation.org).

1. In which department do you work?

- Academic Affairs
- Admissions/Enrollment Management
- Business and Finance
- Institutional Assessment/Effectiveness/Research
- Student Affairs

Other (please specify):

2. In what ways does the demand for certain majors affect curricular planning and how does your department respond?

3. What collaborative arrangements does your department have with other institutions/organizations to increase efficiency and/or effectiveness?

4. What institutional policies and procedures enable collaborative arrangements?

5. What institutional policies and procedures hinder collaborative arrangements?

6. How often do you use institutional data for the following?

	Never	Rarely	Sometimes	Often	Always	Does Not Apply to Me
Accreditation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Admissions/Enrollment Management	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Assessment	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Budget Decisions	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Collaborative Arrangements	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Curriculum	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

7. Regarding the work that you do in your department....

	Never	Rarely	Sometimes	Often	Always	Does Not Apply to Me
Are data collected?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Can you access it on your own?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Is it received in a timely manner?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Is it of good quality?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Is it useful to you?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Is it shared with those who make decisions?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Do you use it to make decisions?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Do you use it to make improvements?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

8. In what ways do you use data to facilitate success in your department?

9. How often do you use technology for the following?

	Never	Rarely	Sometimes	Often	Always	Does Not Apply to Me
Accreditation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Admissions/Enrollment Management	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Assessment	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Budget Decisions	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Curriculum	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

10. How would you rate the following technology?

	Very Ineffective	Ineffective	Neither Ineffective or Effective	Effective	Very Effective	Does Not Apply to Me
Course Management (e.g., Blackboard)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Student Information System (e.g. Banner, Jenzabar, Peoplesoft, etc.)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Technology in the Classroom	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
WiFi	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

11. In what ways do you use technology to facilitate success in your department?

12. In what ways does the work in your department impact the university's success?

13. What practices, in your department, enable you to help the institution to realize its mission?

14. What practices, in your department, hinder you from helping the institution to realize its mission?

15. What practices, in other departments, enable you to help the institution to realize its mission?

16. What practices, in other departments, hinder you from helping the institution to realize its mission?